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Lemania Langues



Progresser en langues

Lemania College
3 Chemin de Préville
1001, Lausanne,
Switzerland
Tel.: 021 320 15 01
(from outside Switzerland:
0041 21 320 15 01)

First name:

Last name:

Date of birth: Sex:

Nationality (visa optional):

Home address, Post code:

Town/city, Country:

Email:

Mobile:

Please choose from the following options:

Student classes (15 hours) Adult classes (10 hours) Both
 English French

1 month 3 months 6 months Other length:

Start date:

I would like accommodation at the school: (please specify room type)
(under 25 years of age)

Comments:

.....
Agent's name (optional):

Parents' full names:

Credit/debit card number (optional): Expiry date:

I/We (parent(s) or other legal guardian) do hereby confirm that I/we have read, understood and accepted the attached terms and conditions.

Place and date: Signature:

Bank details (enter student's last name and first name as reference)

Bank: UBS

Account number: 243 - 285.400.01J

IBAN: CH20 0024 3243 285 40001 J

BIC/Swift: UBSWCHZH80A

Account holder: Lemania College, 3 Chemin de Préville, 1001, Lausanne, Switzerland info@lemania.ch (3% surcharge)

- **Enrolment fee**

The non-refundable enrolment fee is only payable for new students. The fee covers administrative costs. The school retains the fee if the student cancels.

- **Health insurance**

Health insurance is compulsory in Switzerland. Boarders who are non-Swiss residents must be insured via the school. Parents pay the insurance premiums. The premiums are included in the boarding fees for boarders. Non-boarders are not insured by the school, but must have private health insurance valid in Switzerland. The school cannot be held liable if any student fails to obtain proper health insurance.

- **Accident insurance**

The school insures all students against accidents. The insurance covers accidents on the road leading to Lemania College, accidents within the school grounds, and accidents occurring on activities organised by the school, provided the student has health insurance valid in Switzerland and the EU.

- **Drop-out and cancellation**

Course fees are refunded if a student cancels up to 1 day before the programme begins (it takes 1 month to process the refund). The school will only retain the 150 CHF enrolment fee.

If a student drops out part-way through the programme, fees for the current and subsequent week will be charged. Fees paid for any subsequent months will be refunded (minus bank charges).

One month's boarding is chargeable by way of a penalty.

- **Code of conduct**

Learners must follow the school and/or boarding house rules at all times. Learners who are students at the school must conduct themselves appropriately and protect the school's reputation by acting as ambassadors. Lemania College reserves the right to eject a student from the classes or from the boarding house if his/her conduct falls below the acceptable standard. Alcohol and illegal substances are not permitted on the school grounds at any time. Any learner found be using or in possession of such substances may be ejected immediately, with no right to a refund.

- **Reproduction rights**

Lemania College reserves the right to use photos, films or videos showing learners free of charge for any and all publications or broadcasts on the internet or on television, in brochures, newsletters or magazines, on posters, billboards or websites, and in public and private spaces. Please contact us if you wish to withdraw your consent, before or after publication or broadcast, and we will remove the relevant material.

- **Payment options**

You can pay by bank transfer, PayPal or credit card (a 3% surcharge applies for credit card payments). If you pay by credit card, any refunds will be credited back to the same card. Your bank may charge fees when processing a refund to your card.

- **Third-party liability insurance**

We strongly advise the student's parents or legal guardian to take out third-party liability insurance, as the party responsible for any damage that the student/learner may cause.

- **Pocket money for boarders**

Parents may send additional money for students boarding at the school. The school keeps this money in a safe and gives the appropriate amount to the student as required.

- **Sundry costs, charges, medical expenses and damage for boarders**

Lemania College reserves the right to pass on the cost of medical and/or hospital treatments, products, drugs and services not covered by health insurance, as well as pocket money, supplementary activities, sundry costs, exchange rate charges, damage to rooms or premises, and other costs.

Learners sit the language test in Lausanne. If the test is sat in another city, the school will pass on the cost of one night's hotel accommodation plus transport.

- **Food allergies**

The school cannot guarantee that the food it serves is allergen-free. Lemania Collage and its staff cannot be held liable if any item of food served at the school causes an allergic reaction. Any and all food served at the school or provided during activities, sporting events and/or trips may contain allergens. Students are personally responsible for checking their food and must notify staff if they have any allergy-related concerns.

- **Tests (IELTS, TOEFL, TOEIC, DELF, DALF, etc.)**

The school prepares students and learners thoroughly for language tests. It cannot, however, guarantee that students/learners sitting tests will obtain a particular score. It accepts no liability for the results of such tests. The student/learner must put in the necessary effort to perform to the desired standard in the exam. The exam takes place in Lausanne. If the exam is sat in another city, the school will pass on the cost of one night's hotel accommodation plus transport (train fare).

- **Programmes**

Lemania College reserves the right to change the dates, timings and locations of classes and activities, and to cancel or postpone a class or activity if not enough participants are enrolled. Similarly, it may split a class in two if too many participants are enrolled. If the school cancels a class, all amounts paid will be refunded.

- **Validity of contract**

If any clause of this contract is ruled invalid or unenforceable, all other clauses shall remain in force.

- **Governing law and jurisdiction**

Any disputes arising in connection with this contract shall come under the jurisdiction of the courts of Lausanne, Switzerland. Parents, guardians and/or representatives hereby waive their right to take legal action in their own country. Lemania College (3 Chemin de Préville, CP 550, 1001, Lausanne, Switzerland) nevertheless reserves the right to take concurrent legal action in the country of jurisdiction of any party to this contract, where applicable.